



A European System for Accreditation of Continuing Professional Development of Dentists

ADEE Annual Conference: Vilnius, Lithuania

Learning together to improve oral health and quality of life

23-25 August 2017

Issues identified for further investigation

- Process for **accreditation and quality assurance of CPD activities**
- Development and utilisation of a **uniform pan-European system of learning credit points**
- **Evaluation of learning outcomes and application of acquired skills**
 - **do CPD activities improve everyday clinical practice?**

Accreditation/recognition of CPD

- limited responses - accreditation criteria description
- lack of clarity on the issue of accreditation
- degree of confusion about the criteria used when accrediting CPD activity.
- lack of clarity over how CPD activity is measured
 - in terms of hours of activity or credits for an activity.

Pan European
Framework for Accreditation
Of
F2F
Educational Activities

A PAN-EUROPEAN ACCREDITATION FRAMEWORK for the GRADUATE DENTIST

CRITERIA to support ACCREDITATION of FACE-TO-FACE (F2F) EDUCATIONAL ACTIVITY(IES) (EdA(s))

A PAN-EUROPEAN ACCREDITATION FRAMEWORK for the GRADUATE DENTIST

Essential Criteria for Accreditation of F2F Dental EdA(s) which contribute to CPD for graduate dentists - **debated at LLL SIG Barcelona 2016 Agreed 10.5.17**

A. Educational Objectives (Learning Outcomes)

The 'Provider' must clearly state in a readily-accessible manner:

1. that the EdA(s) has been prepared in order to fulfil stated educational needs, and indicate how this will be achieved.
2. the expected educational outcome(s) of the EdA(s).
3. and clearly define, the 'target audience' for whom the EdA(s) is most likely to be suitable.

B. Description of the Educational Activity (EdA)

The 'Provider' must clearly state in a readily accessible manner:

4. and clearly explain, in a brief summary, the 'content' of the EdA(s). This will include the title of the EdA(s) and the latest version of the programme, at the time of application.
5. information regarding the expected number of attendees/'Learners' and scheduled fees - if applicable.
6. that they respect and confirm how the privacy and confidentiality of the 'Learner' will be respected, and how they will make sure that any information provided by the 'Learner' will only be utilised for the specific purposes of completing the EdA(s).
7. the duration of the EdA(s) in order to fulfil the educational 'learning outcome'(s).
8. compliance of the EdA(s) with all relevant ethical, medico-legal and legal requirements.
9. the format of the EdA(s) – if it is: a. face to face b. workshop c. hands-on/simulation etc. d. conferences/symposium/meetings e. or 'other format'.

C. Content of the Educational Activity (EdA)

The 'Provider' must clearly state in a readily accessible manner:

10. that the 'content' of the EdA(s) is evidence-based and specify the level of evidence (where applicable), and suitable references.
11. how the EdA(s) will encourage the 'Learner' to employ methods of active, adult learning, including reflection on the impact of the EdA(s) to achieve the educational 'learning outcome'(s).
12. that the EdA(s) includes a means of confirming 'Learner' engagement, and achievement of the educational 'learning outcome'(s).
13. that the 'content' of the EdA(s) is free from any commercial or other forms of bias.
14. that the 'content' of the EdA(s) is free of any form of advertising.
15. that the 'content' of the EdA(s) is suitable for an international audience

roduction.

mechanism for a Face-to-Face (F2F) educational activity can be provided to the ADEE accreditation authority of F2F education.

It was in the the consensus of the profession to the ADEE accreditation authority of F2F education and its related activities" – EdA(s) is documented, professional, and displayed.

10.3.17 Issue to above, an evaluation

delivery of the document, quality, there are no associated into our ADEE.

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Quality Score

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D. Details of the 'Provider'

The 'Provider' must clearly state in a readily accessible manner:

16. a short description of the 'Provider' organisation.
17. the names and qualifications of the individual(s) involved in preparing the EdA(s).
18. the name and title of the educator/registered practitioner who will take responsibility for the EdA 'content'.
19. the provision of a full declaration of actual or potential conflict of interest of the individual(s) involved in preparing the content of the EdA(s) and/or responsible for the EdA(s) (including conferences/scientific meetings).
20. a declaration and statement of the source of all funding provided for the preparation of the EdA(s).

E. Quality Assurance by the 'Provider'

The 'Provider' must clearly state in a readily accessible manner:

21. confirmation that they have applied their own 'quality assurance process' to the EdA(s) prior to application to the ADEE for accreditation. Details should be provided
22. that they provide a reliable and effective means for the 'Learner' to provide feedback on the EdA(s). The 'Provider' must make available, to the ADEE, a report on this feedback and on its responses to the feedback.
23. evidence of an evaluation record for previous or on-going modules/courses/programmes is satisfactory. If this is not the case, the 'Provider' must specify how the reasons for unsatisfactory ratings have been addressed.

A PAN-EUROPEAN ACCREDITATION FRAMEWORK for the GRADUATE DENTIST

- provides an Accreditation mechanism for continuing educational activities (EdA(s)) undertaken by graduate dentists in the EU on a Face-to-Face (F2F) basis.
- does not include e-learning EdAs, as information relating to this option can be found at <https://www.adee.org/about/ADEE-membership-benefits-platinum-peer-review.pdf> - the ADEE Platinum Peer Review.
- This is an opportunity to support international harmonisation and improve the quality of continuing dental education and training delivered through a variety of F2F continuing professional development (CPD) EdAs.

A PAN-EUROPEAN ACCREDITATION FRAMEWORK for the GRADUATE DENTIST

Accreditation of F2F Dental Educational Activities (EdA)

1. Mechanism of Application for Accreditation of F2F Dental EdA(s)

- On application for accreditation by the ADEE, the 'Provider' will provide, 12 weeks in advance of the EdA(s):

2. Criteria and Decision-Making

- The ADEE application form for the EdA(s) will be reviewed by the two designated ADEE assessors/educators.
- **Accreditation Criteria** - for a positive decision to be made by the ADEE assessors/educators, in favour of accreditation, all the 'Essential' Criteria should be addressed and achieved in the application form.

3. Essential Criteria for Accreditation of F2F Dental EdA(s) which contribute to CPD for graduate dentists

Essential Criteria (x23)

- 1. Educational Objectives (Learning Outcomes) (3)**
- 2. Description of the Educational Activity (EdA) (6)**
- 3. Content of the Educational Activity (EdA) (6)**
- 4. Details of the 'Provider' (5)**
- 5. Quality Assurance by the 'Provider' (3)**

A PAN-EUROPEAN ACCREDITATION FRAMEWORK for the GRADUATE DENTIST

Accreditation of F2F Dental Educational Activities (EdA)

4. Amendment Procedure

5. Appeal

6. Outcomes of the Application for Accreditation

7. Fees for Accreditation Allocation of European

8. Continuing Education Credits (dentistry)

ADEE APPLICATION FORM

FOR THE ACCREDITATION OF FACE-TO-FACE (F2F) EDUCATIONAL ACTIVITIES (EDA)

ADEE APPLICATION FORM
 FOR THE ACCREDITATION OF FACE-TO-FACE (F2F)
 EDUCATIONAL ACTIVITIES (EDA)
 PAN-EUROPEAN ACCREDITATION FRAMEWORK FOR GRADUATE DENTISTS

Title of the Educational Activity (EdA)	
Nature of the EdA	<input type="checkbox"/> STUD <input type="checkbox"/> hand <input type="checkbox"/> confe <input type="checkbox"/> work <input type="checkbox"/> Other
Brief description of the EdA – 250 words maximum	
Provider	
Contact person	
e-Mail	
Telephone	
Address	
Invoicing information	
e-Mail	
Telephone	
Address	
VAT number	
Please specify whether you are:	
- EU registered	
- EU not registered	
- EU exempt	
- Non-EU	
Start date	
End date	
Main language of the EdA	
Translations available into	

ESSENTIAL CRITERIA

A. Educational Objectives (Learning Outcomes) fulfilment of the Learning Needs

The 'Provider' must clearly state in a readily accessible manner:

<p>1. that the EdA(s) has been prepared in order to fulfil stated educational needs, and indicate how this will be achieved. <i>This confirmation should demonstrate that a "needs assessment" process has been performed and that these educational needs have been defined, and how the educational needs will be fulfilled through this EdA(s).</i></p> <p>Open response box:</p>
<p>2. the expected educational learning outcome(s) of the EdA(s). <i>These must be explained in terms of the knowledge, skills, attitudinal or behavioural, or ethical lessons that can be learned, and whether these are clinical or non-clinical and how/where it is likely to benefit a professional's practice.</i></p> <p>Open response box:</p>
<p>3. and clearly define the "target audience" for whom the EdA(s) is most likely to be suitable. <i>This must be explained in terms of the topic(s)/specialty(s) and seniority/role of the dental professional (dentists/allied dental professional etc.) - henceforth referred to as the "Learner" most likely to benefit.</i></p> <p>Open response box:</p>

Main Message

CPD Accreditation Framework

- provides an opportunity for ADEE, acting as the recognised European dental educational organisation, to accredit a range of F2F dental CPD EdAs.

ASSOCIATION FOR DENTAL EDUCATION IN EUROPE
Learning together to improve oral health and quality of life

ADEE Platinum Peer Review

ADEE is the only pan-European association dedicated to representing academic dentistry and the community of dental educators. Since our inception in 1975, through the dedication of our membership, we have directed and overseen huge advances in the field of academic dentistry.

ADEE relies heavily on the support of our Partners to enable our activities on an operational and strategic level. ADEE very much appreciates our PLATINUM partners support as they are a key provider of funding for ADEE activities'. ADEE is aware of the challenges faced by our corporate partners as they respond to increasing demands for transparency and accountability within their philanthropic, sponsorship and membership activities. ADEE understands the need to demonstrate a return for such support that is appropriate and tailored to the particular organisation.

ADEE has therefore devised a new benefit to ADEE PLATINUM Partnership (Corporate Membership), the ADEE PLATINUM Peer review programme.

